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APPLICATION FOR EMPLOYMENT
 This is a Drug Free Workplace

WE ARE AN EQUAL OPPORTUNITY EMPLOYER dedicated to a policy of non-discrimination in employment on any basis including race, creed, color, sex, religion, age, disability or national origin. Consistent with the Americans with Disabilities Act, applicants may request accommodations needed to participate in the application process. Receipt of this application does not mean that job openings exist and does not obligate us in any way. We appreciate your interest in our team.

ALL QUESTIONS MUST BE ANSWERED. STATE "N/A" IF QUESTION IS NOT APPLICABLE (PLEASE PRINT)

Date _____ Social Security # _____

Name _____
 Last First Middle Init

Address _____
 Street City State Zip

Telephone (Home) _____ (Work) _____ (Mobile) _____

EDUCATION	YEARS COMPLETED	NAME OF SCHOOL	DEGREES	CITY/STATE	DID YOU GRADUATE?
GRAMMAR OR HIGH SCHOOL					
TRADE BUSINESS OR CORRESPONDENCE					
COLLEGE					

EMPLOYMENT HISTORY: List your last two employers, starting with your present or the last job. Include all assignments and positions held. Be specific about information and dates. If you require additional space to provide a full work history, attach a separate paper

Are you employed now? Yes No May we contact your present employer? Yes No

Employer _____ From _____ To _____

Address _____

Position Held: _____ Supervisor _____

Summary of Work Performed & Job Responsibilities: _____

Hourly Rate/Salary: Starting _____ Final _____

Reason for Leaving: _____

Contact for references: _____ Telephone #: _____

Employer: _____ From _____ To _____

Address: _____

Position Held: _____ Supervisor _____

Summary of Work Performed & Job Responsibilities: _____

Hourly Rate/Salary: Starting _____ Final _____

Reason Leaving _____

Contact for references: _____ Telephone # _____

Personal Information

Why do you want to work here? _____

List three things that are important to you in a work environment 1) _____
2) _____ 3) _____

List three Characteristics that best describe you 1) _____
2) _____ 3) _____

Are you Available for work Full-time Part-time Weekends After School Temporary

How many hours per week are you available? _____ **On what date would you be available for work?** _____

Do you have an area of preference for work at Swansons? Departments: Annuals Nursery Perennials Floral
 Cashier Sales Associate Stocker Carryout Administrative Garden Accessories Hard
goods

Have you ever been employed by Swansons before? Yes No If yes, dates and position: _____

Special Skills And Qualifications Please be specific about any job experience or training that relates to the following.
Plant knowledge or previous nursery work experience.

Customer Service and/or Retail Experience

Rate your ability to interact with people in a wide variety of situations. Give examples

Cashiering experience and length of time

What hobbies/ experience/classes/ or special interests do you have that may be related to this application?

Computer experience: O/S Platforms Mac Windows/PC Windows/NT Other: _____

Word processing program most familiar with _____ Experience level: General Intermediate Advanced

Spreadsheet program most familiar with _____ Experience level: General Intermediate Advanced

Database program most familiar with _____ Experience level: General Intermediate Advanced

Accounting program most familiar with _____ Experience level: General Intermediate Advanced

I authorize the use of any information in this application to verify my statements, and I authorize past employers, all references and any other persons to answer all questions asked concerning my ability, character, reputation and previous employment record.

Signature _____ **Date** _____

Attach CV and Cover Letter